

FACULTY PROMOTION APPLICATION FORM

TO THE FACULTY:

Please complete this form as your Application for Promotion. The completed form should be emailed to the Chair of the Committee on Faculty Personnel and Promotions at promotions@touro.edu along with copies of publications, conference programs bearing your name, and other supporting material. Please also attach an up-to-date CV. Materials that cannot be submitted electronically should be mailed to the Office of the Vice President for Undergraduate Education (for undergraduate faculty applicants) or to the Office of the Provost (for graduate faculty applicants).

In addition, please ask your Dean and department or program Chair to email a letter of recommendation to the Committee Chair.

The Touro College Faculty Handbook, available on the Portal, provides helpful information regarding promotion.

Instructions: Download the application and save it to your desktop. The application can then be completed at your convenience. You can start it, save it, and return to it at a later date to finish. When the application is ready to go, you can email it as an attachment to promotions@touro.edu.

Name: _____

Touro ID#: _____

Date: _____

Address: (Apt. #): _____

City, State, & Zip Code: _____

Telephone #: _____

E-mail address: _____

Candidate for Promotion	
From (Rank)	To (Rank)

Record at Touro College		
Dates at Each Rank	Rank	School and Department

Name of Dean(s) and Chair(s) to whom you report: _____

College Education and/or Education In Progress			
Date	Institution	Degree	Major

PROFESSIONAL EXPERIENCE

Teaching Experience in Other Institutions

Full-time (List Dates at Each Institution and Rank)			
Date	Institution	Department	Rank

Teaching in Other Institutions (Cont.)

Part-time or Adjunct (List Dates at Each Institution and Rank)			
Date	Institution	Department	Rank, if any

Other Relevant Employment History

Full-time (List Dates at Each Employer and Positions Held)		
Date	Employer	Position

Other Relevant Employment History (cont.)

Part-time (List Dates at Each Employer and Positions Held)		
Date	Employer	Position

I. TEACHING

Please attach evidence of teaching effectiveness to this application (student evaluations, peer observations, awards or recognition, and any other relevant material).

II. SCHOLARSHIP / RESEARCH / CREATIVE ACTIVITIES:

Publications (list dates, titles, publications, and publishers, and indicate which are refereed).

Scholarly lectures and conference papers (list dates, titles, and occasions)

Scholarly Work in Progress (indicate publisher, if any)

Other professional or creative activities (attach appropriate documentation)

If applying for promotion to Associate or Full Professor, list names and addresses of two scholars (outside of Touro College), other than your thesis advisor, who can evaluate your research and/or other professional activities.

Academic and Professional Honors (list dates, locations and documentation where available)

Outside Recognition (be specific; give details)

Membership in Learned Societies (include any offices held)

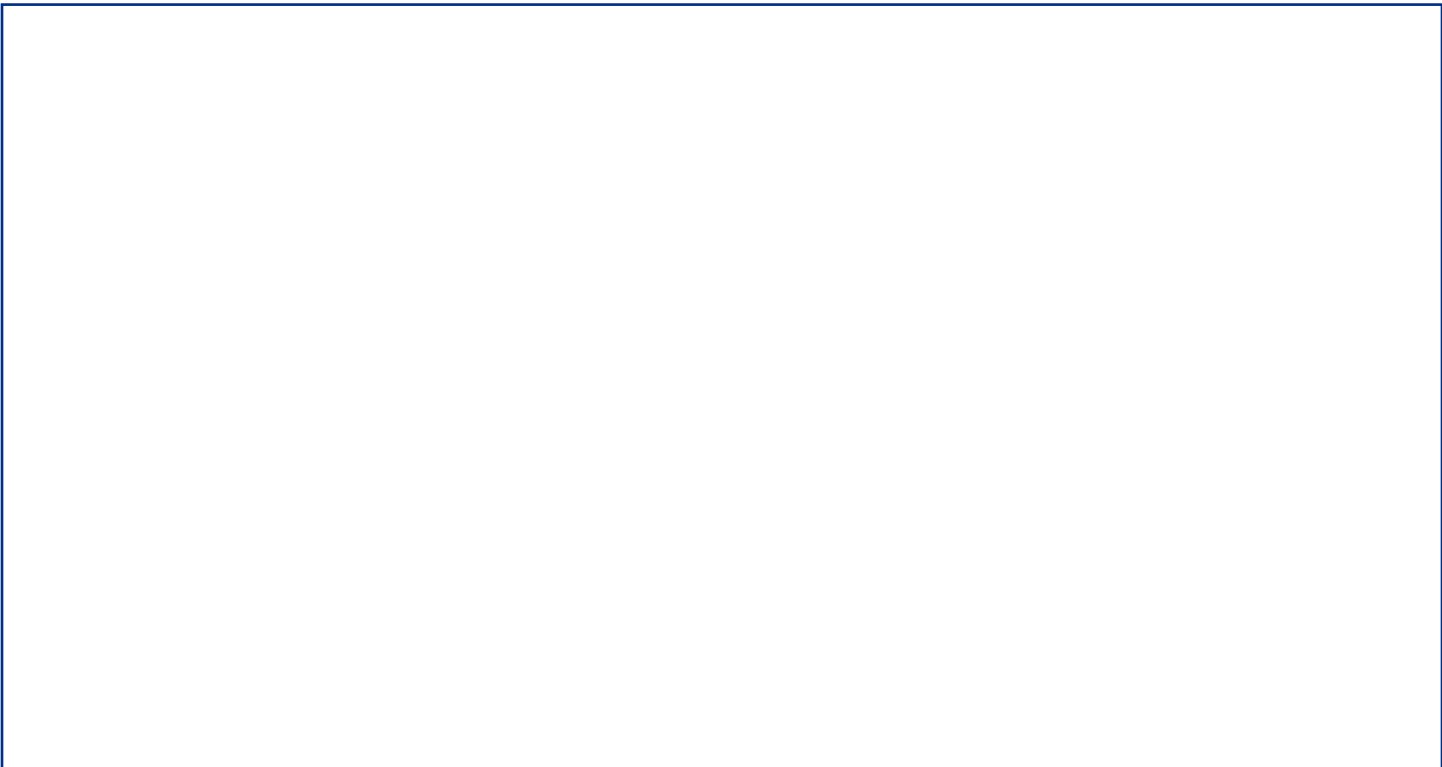
III. SERVICE: (Provide Documentation Where Available)

Service to the Department

Service to the College

A large, empty rectangular box with a thin blue border, intended for a student to describe their service to the college.

Service to the Larger Community

A large, empty rectangular box with a thin blue border, intended for a student to describe their service to the larger community.

Dates of previous application for promotion, if any:

I ATTEST THAT THE ABOVE INFORMATION IS CORRECT TO THE BEST OF MY KNOWLEDGE.

Name

Date

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